

CONSTITUTION OF INTERNAL COMPLAINTS COMMITTEE (ICC)

In compliance to NMC directives vide letter no. NMC/PG/Legal/2023/(22827)/026368 dated 01-07-2024, the **Internal Complaints Committee (ICC)** as per the provisions of PoSH Act is hereby constituted consisting of following officials:

S.No.	Name	Designation & Dept.	Position	Mobile no.	Email ID
01	Dr. Priyanka Paul Biswas	Professor, dept. of Microbiology	Chairman	8340394124	priyanka.paul.biswas@alkarimuniversity.edu.in
02	Mr. Dilnawaz Ahmad	HR Manager	Member Secretary	8102425024	hr@alkarimuniversity.edu.in
03	Dr. Salma Khatun	Senior Resident, dept. of Obs & Gynae	Member	8987248691	salma.khatun@alkarimuniversity.edu.in
04	Ms Sabina Yasmin	Staff Nurse	Member	7761943733	yasminsabina263@gmail.com
05	Sri Shiva Nand Pandey	Advocate, Civil Court, Katiyar	Member	6204939679	kmckatiyar@gmail.com

The Committee shall function as per the provisions of "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 and ensure compliance of the provisions of the Act and other directives/orders issued by the Competent Authority time to time.

Procedure of Complaint: Any aggrieved employee can submit her complaint to the Chairman or Member Secretary on their email given above or handover personally in their respective office. On receipt of any complaint, the Committee shall proceed as per the provisions of the Act.

A copy of "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 and "Handbook on Sexual Harassment of Women at Workplace" published by Government of India, Ministry of Women and Child Development, New Delhi is available on college website for ready reference.


PRINCIPAL

Memo No. KMC/Notice/ 1489 -24/24 dated 08-08-2024

Copy forwarded to:

1. Hon'ble Chancellor, Al-Karim University, Katiyar,
2. Hon'ble Vice-Chancellor, Al-Karim University, Katiyar,
3. Executive Director, Al-Karim University, Katiyar,
4. The Registrar, Al-Karim University, Katiyar,
5. Chief Finance & Accounts Officer, Al-Karim University, Katiyar,
6. The Controller of Examinations, Al-Karim University, Katiyar,
7. The Administrator, Katiyar Medical College, Katiyar,
8. Dean, Faculty of Medicine, Al-Karim University, Katiyar,
9. Dean, Students Welfare, Al-Karim University, Katiyar,
10. Director, IT, Al-Karim University, Katiyar,
11. The Medical Superintendent, KMC, Katiyar,
12. All Heads of departments/Sections/Incharges, KMC, Katiyar,
13. Deputy Registrar, KMC, Katiyar,
14. Manager HR, Al-Karim University, Katiyar,
15. Asst. Registrar Estb/Accts, KMC, Katiyar,
16. Dept. of Student Services, Al-Karim University, Katiyar,
16. All concerned officials/All employees/Notice Board, KMC Katiyar


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